



Corridor Management Entity (CME) Meeting  
October 16, 2017 @ 4:00 p.m.  
Lake Wales Museum & Cultural Center  
325 S. Scenic Highway, Lake Wales, FL 33853



Babson Park \* Dundee \* Frostproof \* Haines City \* Highland Park \* Hillcrest Heights \* Lake Hamilton \* Lake of the Hills \* Lake Wales \* Polk County

## **MEETING AGENDA**

### **1. Welcome Members and Visitors**

### **2. Approval of Minutes**

- March 13, 2017 Quarterly meeting was cancelled
- Minutes of Quarterly meeting December 12, 2016 **Action is required.** ([Attachment](#))

### **3. Board Appointments**

- Discussion and election of Ridge Scenic Highway Corridor Management Entity Secretary and At-Large Board Members pursuant to the CME's Bylaws **Action is required.** ([Attachment](#))

### **4. 39-Mile Scenic Highway Yard Sale Committee Update**

- Discussion on the current status of the Committee

### **5. 2018 RSH Annual Work Plan**

- Review and discuss the 2018 Work Plan **Action is required.** ([Attachment](#))

### **6. Treasurer's Report**

- Mr. Ed Esteve, CME Treasurer

### **7. Other Communications and Reports**

- Next Board Meeting:
  - December 11, 2017
  - 4:00p.m.
  - Location – to be announced at the meeting

### **8. Adjournment**



Corridor Management Entity (CME) Board Meeting  
December 12, 2016 @ 4:00 p.m.  
Frostproof Community Center  
137 East Wall Street, Frostproof, FL 33843



Babson Park \* Dundee \* Frostproof \* Haines City \* Highland Park \* Hillcrest Heights \* Lake Hamilton \* Lake of the Hills \* Lake Wales \* Polk County

## MEETING MINUTES

### **Members Present:**

Doug Leonard – Lake Hamilton  
Ed Esteve – Lake of the Hills  
Johnnie Powell – At-Large Historical North  
Corridor Member  
Martin Sullivan – Frostproof  
Jennifer Nanek – Lake Wales  
Charles Baker – At-Large Educational Member

### **Staff Present:**

Curtis Knowles – Polk TPO  
Ryan Kordek – Polk TPO  
Darryl Richard – FDOT District 1

#### **1. Call to Order:**

The meeting was called to order at 4:00pm by Ed.

#### **2. Approval of Minutes**

Doug moved approval of the minutes of the Quarterly meetings on March 14, 2016, June 13, 2016 and September 12, 2016 seconded by Jennifer. Motioned carried.

#### **3. Board Appointments**

Ed moved approval of Charles Baker as the At-Large Educational Member seconded by Martin. Motioned carried. Jennifer and Martin will start a search committee for additional members for the many vacant positions on the Board. Johnny moved to nominate Jennifer as President seconded by Doug. Motioned carried. Jennifer moved to nominate Doug as Vice President seconded by Martin. Motioned carried. The Secretary position remains vacant. Ed continues to be the Treasurer.

#### **4. 2015 Ridge Scenic Highway Corridor Management Plan Major Update**

Curtis led the discussion on the action plan items of the CMP update. Jennifer moved to approve the updated Action Plan as well as incorporation of those changes into the 2015 CMP Update seconded by Doug. Motioned carried.

#### **5. 2016 Annual Report**

Curtis led the discussion on the annual report. Jennifer moved to approve the Annual Report seconded by Martin. Motioned carried.

#### **6. Florida Scenic Highways Program Guidance**

Curtis led the discussion on the new guidance for Florida Scenic Highways and encouraged everyone to review the guidance document provided from the Florida Scenic Highway office.

#### **7. 2017 Work Plan**

Curtis led the discussion on the 2017 Work Plan which is a new requirement from the State and is due in November of each year. Jennifer moved to approve the 2017 Work Plan seconded by Doug. Motioned carried.

**8. 2017 Budget**

Ed and Curtis led the discussion on the 2017 annual budget. Doug moved to approve the 2017 budget seconded by Jennifer. Motioned carried.

**9. Scenic Highway Advisory Committee Restructure**

Curtis led the discussion on the proposed Scenic Highway Advisory Committee restructure.

**10. 39-Mile Scenic Highway Yard Sale Recap**

Curtis led the discussion on the 9th Annual 39-Mile Scenic Highway Yard Sale.

**11. Treasurer's Report**

Ed mentioned we have \$1,004 in the bank.

**12. Other Communications and Reports**

Curtis discussed the 2017 Board Meeting Dates and time for each meeting. We discussed if should keep 4:00pm or change it to another time. It was decided the 4:00pm time and dates were best for the Board members.

The next Board meeting will be at the Lake Wales Children's Museum (323 S. Scenic Highway, Lake Wales) on March 13, 2017 at 4:00pm.

**13. Adjournment**

The meeting concluded at 5:17pm.



# 2017 Ridge Scenic Highway Corridor Management Entity Board



\*Secretary = **Vacant** Position

Jurisdiction	Member	Alternate	CME Officer
Dundee	Comm. Steve Glenn	Vacant	
Frostproof	Comm. Martin Sullivan	Martha Neher	
Haines City	Vacant	Vacant	
Unincorporated Babson Park	Vacant	Vacant	
Unincorporated Lake of the Hills	Edward Esteve*	Johanna Buscher	*Treasurer
Lake Wales	Jennifer Nanek*	Monica Drake Pierce	*President
Highland Park	Vacant	Vacant	
Hillcrest Heights	Vacant	Town Clerk Larry Blackwelder	
Lake Hamilton	Doug Leonard* (Town Planner)	Mayor Marlene Wagner	*Vice President
Polk County (BoCC)	Vacant	Vacant	
Polk Transportation Planning Organization	Mayor Eugene Fultz	Vacant	
At-Large	Member	Co-Member	
Agriculture	Vacant	Vacant	
Tourism	Vacant	Vacant	
Cultural	Vacant	Vacant	
Historical	Johnny Powell (North Corridor)	Vacant (South Corridor)	Lake Wales is mid-point
Commercial/Developer	Vacant	Vacant	
Environmental	Vacant	Vacant	
Educational	Charles Baker III	Vacant	

## THE RIDGE SCENIC HIGHWAY 2018 ANNUAL WORK PLAN

<b>Program/Project (Expenses)</b>	<b>Expense Amount</b>	<b>Lead</b>	<b>Estimated Date of Completion</b>	<b>Funding Source(s)</b>
Website Maintenance	\$ 149	Polk TPO	Ongoing	39-Mile Scenic Highway Yard Sale Event
39-Mile Scenic Highway Yard Sale Event	\$ 500	Yard Sale Committee	November 2018	39-Mile Scenic Highway Yard Sale Event
State of Florida Corporation Fee	\$61	Executive Committee	Ongoing	39-Mile Scenic Highway Yard Sale Event

<b>Fundraising Strategies (Revenue)</b>	<b>Projected Revenue</b>	<b>Lead</b>	<b>Estimated Date Revenue Available</b>	
39-Mile Scenic Highway Yard Sale Event	\$ 600	Yard Sale Committee	4th Quarter	